

Linden Department of Parks & Recreation
Guidelines for Athletic Field Permits

If an emergency or other problem arises during your event, please dial **9-1-1**. For non-emergency issues, call the Department of Parks & Recreation during regular business hours (Monday-Friday from 9am-5pm) at 908-474-8600.

Permits are non-transferable and must be in the possession of the applicant during park use. Permits cannot be transferred, reassigned, sold or given to anyone else. Permits are issued at the discretion of the Director of the Department of Parks & Recreation and may be revoked at any time.

General Guidelines

- All groups will abide by procedures detailed by the CDC and local health departments for COVID-19
- Music/sound is not to be heard beyond 25 feet of the event. Amplification is not permitted. Please adhere to Police Regulation Chapter 3-2.
- Use of electric outlets or water spigots in or on any City Building or facility is prohibited.
- Generators 3000 watts or under are allowed.
- Permit area shall be left in good condition. Garbage must be bagged in or near garbage cans. The permit holder is responsible for the cost of any ground or property damage caused by the use of the area.
- No dogs allowed in the parks at any time.
- Metal detectors and digging are not permitted.
- No feeding of waterfowl or other wildlife.

Athletic-Field Permit Guideline

- There will be a 50% deposit required when submitting your requested date(s). Checks payable to 'City of Linden'.
- Athletic Field Permits are NON-REFUNDABLE. In event of inclement weather, call 908-474-8600 to schedule another reservation for your group.
- Cancellations must be **AT LEAST** 3 business days prior to scheduled day to receive a refund.
- Charging admission fees, selling any items, food, novelties, etc. for profit is strictly prohibited without specific permission. If non-compliant the permit will be revoked and not refunded.
- Applicant is responsible for actions/conduct of all players on and off the field, as well as, any spectators.
- It is the applicant's obligation to call 908-474-8604 to check playability of the fields.
- Other than ordinary wear and tear, applicant is responsible for any damage to the athletic field and the adjoining facilities including the spectator stands.
- Applicant is responsible for removing all equipment and trash from the field as well as the adjoining area and spectator stands. Failure to leave the field in a clean condition may result in loss of deposit.
- Vehicles are not permitted on grassy areas or internal paths and roads.

Concession/Kitchen Specifics

- All applicants are responsible for removing all personal items/equipment brought into the facility.
- Applicant must supply their own cleaning supplies.
- Failing to leave the kitchen in a clean condition will result in loss of deposit.
- Use of deep fryers is prohibited.

Signature of Acknowledgement

Date